

Wednesday, December 9, 1987

Selectmen, John Jones, Chairman, and Rachel C. Reinstein met at 10:00 AM with John Durr of the Department of Revenue and Secretary Elizabeth Shaw.

A run down of general information as to the best way to operate the Selectmen's office was discussed, as well as accounting procedures and the Town Warrant for the coming year.

Much information as to maintaining a well run Town was gained.

Mr. Durr also gave the Town Clerk/Tax Collector some hints on keeping records and minimizing her work load.

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